



Town Council Agenda Report

SUBJECT: Resolution

CONTACT PERSON/NUMBER: Herb Hyman-(954) 797-1016

TITLE OF AGENDA ITEM:

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BIDS FOR LAWN MAINTENANCE FOR PARK LOCATIONS.

REPORT IN BRIEF:

The Town requested competitive bids on janitorial services for twenty-seven (27) park locations. The Town received six bids. The recommendation is for the lowest responsive bid for each location which is delineated in Attachment "A". The initial contract is a one (1) year agreement with an option to renew for one (1) additional one year by mutual agreement of the parties. Extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

PREVIOUS ACTIONS:

Not applicable.

CONCURRENCES:

All bids have been reviewed by the Parks and Recreation Department and the Bid Specification Committee who concur with the decision to award to the lowest responsive bid for each location.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost \$160,746.50/yr.

Account Name: Parks and Recreation Department-Contractual Services Account.

Additional Comments: Not applicable

RECOMMENDATION(S):

Motion to approve the resolution.

Attachment(s):

Resolution

Procurement Authorization

Bid Tabulation

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BIDS FOR
LAWN MAINTENANCE FOR PARK LOCATIONS.

WHEREAS, the Town is in need of lawn maintenance services for park locations; and

WHEREAS, the Town solicited sealed bids for such services; and

WHEREAS, after review, the Town Council wishes to accept the bids from the lowest bidder for each location.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE,
FLORIDA:

SECTION 1. The Town Council hereby accepts the bids from the lowest bidder for each location for lawn maintenance services for park locations in accordance with pricing identified in Attachment "A".

SECTION 2. The initial contract term is one (1) year with an option to extend the contract for two (2) additional one (1) year periods by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by Town Council.

SECTION 3. The Town Council hereby authorizes the expenditure from the Parks and Recreation-Contractual Services Accounts.

SECTION 4. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2000

Attest:

MAYOR/COUNCILMEMBER

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2000

TOWN OF DAVIE

<u>ACCOUNT NUMBER</u>	<u>BUDGET ITEM & DESCRIPTION</u>	<u>APPROXIMATE COST</u>
see below	Parks Lawn Maintenance	\$170,000

METHOD OF PROCUREMENT (check the one that applies)

XX Open Competitive Bidding
 _____ Piggyback on Contract Number
 _____ Sole Source

CHECKLIST, SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed [Signature]
 Department Head

Have Funds been Reserved [Signature]

Date 12/1/00 Signed [Signature]

Signed [Signature]
 Town Administrator

BIDS SUBMITTED

<u>VENDOR</u>	<u>COST</u>
EDJ LAWN SERVICE, INC.	SEE
LANDSCAPES BY DYNASELV	ATTACHED
MAINGUY LANDSCAPE, INC.	BID
ROLLINS LANDSCAPE, INC.	TABULATION
PINDER'S LAWN SERVICE, INC.	
KEEP IT CUT, INC.	

Signed [Signature]
 Procurement Manager

TOWN ADMINISTRATOR'S RECOMMENDATION

<u>Vendor</u>	<u>Cost</u>
LOWEST BIDDER FOR EACH LOCATION	FOR ATTACHED BID TABULATION

Signed [Signature]
 Town Administrator

001-0803-572-0306	67,500 A
001-0801-572-0322	32,000 X
001-0817-572-0322	40,000 ✓
001-0804-572-0322	9,500 X
001-0807-572-0322	18,000 X
001-0813-572-0322	1,000 X
001-0814-572-0322	1,000 ✓
001-0825-572-0322	1,000 X

MEMORANDUM

Parks and Recreation Dept.

TO: Bid Spec Committee, Herb Hyman, Procurement Manager

THROUGH: Chris Wallace, Budget and Finance Director

THROUGH: Sharon Kent, Parks and Recreation Director

FROM: Dennis Andresky, Park Superintendent

SUBJECT: Bid Recommendation: Parks Lawn Maintenance

DATE: July 5th, 2000

It is recommended that Bid B-00-83, Park Lawn Maintenance, be awarded to the following vendors:

EDJ Lawn Service
1700 SW 68th Ave.
Plantation FL 33317-5019

Sites: 2, 4, 5, 6, 9, 11, 12, 14, 16, 17, 19, 20, 21, 22, 23, 25, 26, 27. Annual Cost: \$106,574.

Mainguy Industries Inc.
5150 NW 109 Avenue
Sunrise FL 33351

Sites: 10, 13. Annual Cost: \$11,758.50

LawnScapes by DynaServ Inc
990 South Flamingo Road
Davie FL 33325

Sites: 1, 3, 7, 8, 15. Annual Cost: \$34,809.

Rollins Landscape Enterprises Inc.
11240 Interchange Circle North
Miramar FL 33025

Site: 18, 24 Annual Cost: \$7,605.

Total annual cost for all sites is \$160,746.50.

If you should have any questions or need additional information, please advise at your earliest convenience.